

BERWICK TOWNSHIP, ADAMS COUNTY  
BOARD OF SUPERVISORS  
REGULAR MEETING  
January 11, 2010                      6:00 PM

THE JANUARY 11, 2010 REGULAR MEETING OF THE BERWICK TOWNSHIP BOARD OF SUPERVISORS, ADAMS COUNTY WAS HELD IN THE BERWICK TOWNSHIP MUNICIPAL BULIDING, 85 MUNICIPAL ROAD, HANOVER, PA. CHAIRMAN ROBERT FOLTZ CALLED THE MEETING TO ORDER AT 6:00 PM. PRESENT WERE SUPERVISORS EARLE BLACK, ALAN CAREY AND PETER SOCKS AND SOLICITOR TIM SHULTIS. SUSAN NORTON AND JANNY GRAHAM WERE ALSO IN ATTENDANCE.

BOB FOLTZ ASKED ALL TO STAND FOR THE PLEDGE OF ALLEGIANCE TO THE FLAG.

**CITIZEN COMMENT:** NONE

**CONCENT AGENDA:**

SOCKS MADE A MOTION TO APPROVE THE MINUTES FROM 12/28/09 AND 1/4/10, ROADMASTERS REPORT AND THE BALANCE SHEETS. BLACK SECONDED THE MOTION. MOTION PASSED BY UNANIMOUS VOTE.

**BILL LIST:**

CAREY MADE A MOTION TO APPROVE THE BILL LIST. BLACK SECONDED THE MOTION. INVOICE FROM OMNI SITE FOR \$1500.00 WILL BE INCLUDED. DISCUSSION WAS HELD ON POSSIBLY REMOVING THE SKYLIGHT AND ADDITIONAL INSULATION BE INSTALLED IN THE GARAGE TO HELP REDUCE THE HEAT BILLS. MOTION PASSED BY UNANIMOUS VOTE.

**CORRESPONDANCE:**

LETTER RECEIVED FROM YORK ADAMS TAX BUREAU EXPLAINING THE 2% FEE THAT WILL BE CHARGED EFFECTIVE WITH THE FIRST DISTRIBUTION IN 2010.

INVITATION FROM UNITED HOOK AND LADDER TO THE 11<sup>TH</sup> ANNUAL ADAMS COUNTY VOLUNTEER EMERGENCY SERVICES BALL. TWO TICKETS ARE AVAILABLE. ANYONE INTERESTED SHOULD CONTACT THE SECRETARY BY JAN. 31.

MEETING OF THE ADAMS COUNTY TAX COLLECTION COMMITTEE IS SCHEDULED FOR JANUARY 14, 2010 AT 7:00 PM AT THE AG CENTER IN GETTYSBURG.

YORK COUNTY MUNICIPAL FINANCE OFFICERS ASSOCIATION MEETING IS JAN. 26<sup>TH</sup> AT NORTHERN YORK REGIONAL POLICE DEPT. TOPICS TO BE COVERED ARE IDENTIY THEFT AND CREDIT REPORTS.

**UNFINISHED BUSINESS:**

FOLTZ STATED AN EXECUTIVE MEETING WAS HELD JANUARY 4<sup>TH</sup> AFTER THE RE-ORGANIZATIONAL MEETING. SOCKS MADE A MOTION TO REVISE THE SECRETARY'S RATE TO A WINDOW OF \$15 TO \$16

PER HOUR, NO 6 MONTH REVIEW AND NO INSURANCE. BLACK SECONDED THE MOTION. MOTION PASSED BY UNANIMOUS VOTE.

FOLTZ MADE A MOTION TO APPOINT SOCKS AS THE REPRESENTATIVE TO THE YORK ADAMS TAX BUREAU. CAREY SECONDED THE MOTION. MOTION PASSED BY UNANIMOUS VOTE (RES. 10-019).

SOCKS MADE A MOTION TO APPOINT JANNY GRAHAM AS SECRETARY. BLACK SECONDED THE MOTION. MOTION CARRIED BY UNANIMOUS VOTE (RES. 10-036).

BLACK REPORTED A MAINTENANCE BOND WAS RECEIVED FROM H&H.

SOCKS MADE A MOTION TO SET THE SECRETARY'S PAY RATE AT \$16 PER HOUR, FULLTIME AT 32 HOURS A WEEK, VACATION, SICK AND PERSONAL HOURS AS PER POLICY, NO HEALTH INSURANCE. MOTION SECONDED BY CAREY. MOTION PASSED BY UNANIMOUS VOTE (RES. 10-00?).

**WEBSITE:**

SOCKS REPORTED THE FRAMEWORK IS COMPLETED ON THE WEBSITE. THE WEBSITE HOSTING FEE OF \$299 IS FOR 5 YEARS THROUGH BRAVENET. SOCKS MADE A MOTION TO PAY THE FEE. HE WILL TAKE CARE OF THE MAINTENANCE. BLACK SECONDED THE MOTION. MOTION CARRIED BY UNANIMOUS VOTE.

**ENGINEER'S REPORT:** NONE

**SOLICITOR'S REPORT**

SHULTIS RESIGNED HIS TERM AS AUDITOR. BLACK MADE A MOTION TO ACCEPT THE RESIGNATION. FOLTZ SECONDED THE MOTION. MOTION CARRIED BY UNANIMOUS VOTE. ONE AUDITOR POSITION REMAINS OPEN.

SHULTIS PRESENTED THE STORM WATER MANAGEMENT AGREEMENT SIGNED BY MICHAEL HOFF. IT HAS BEEN RECORDED.

DOCUMENTS HAVE BEEN FILED FOR THE WRIT OF EXECUTION FOR THE OUTSTANDING SEWER ACCOUNTS OF MR. SCHMIDT; MR. AND MRS. AZAR AND MR. AND MRS. TRIMMER. HE THEN EXPLAINED HOW THE PROCESS WORKS.

**CITIZENS COMMENTS:** NONE

**EXECUTIVE SESSION** FOR PERSONNEL MATTERS WAS REQUESTED BY BLACK AT 6:35 PM.

**REGULAR SESSION** RESUMED AT 7:16 PM

SOCKS MADE A MOTION TO PAY FORMER SECRETARY BROGAN ALL HER UNUSED VACATION, SICK AND PERSONAL DAYS. THIS WILL BE IN ONE CHECK WHICH WILL INCLUDE THE LAST DAY SHE WORKED (JANUARY 4, 2010). CAREY SECONDED THE MOTION. MOTION PASSED BY UNANIMOUS VOTE.

SOCKS MADE A MOTION TO ADJOURN AT 7:20 PM. FOLTZ SECONDED THE MOTION. MOTION PASSED BY UNANIMOUS VOTE.