

BERWICK TOWNSHIP, ADAMS COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 24, 2011

CALL TO ORDER

The October 24, 2011 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors' Fred Nugent, Earle Black, and Pete Socks. Alan Carey was absent. Solicitor Tim Shultis, Engineer Craig Zach and Township Secretary Janny Graham were present. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

CITIZEN COMMENTS

CAMBRIAN HILLS EST. – Jeff Stough representative for Cambrian Hills Estate requested the Board to lower their reserve capacity fee for 2012 because of the lack of building projects at this time. Board will review and make decision at a later time.

CONSENT AGENDA

MINUTES FOR OCTOBER 10, 2011 – Pete Socks made the motion to approve consent agenda, Fred Nugent seconded. Motion carried with 4 yeas.

CORRESPONDENCE

PENN DOT – Adams County Maintenance Winter Services Meeting was reviewed.

ADAMS COUNTY ENVIRONMENTAL SERVICES – Waste Management Plan reviewed.

UNFINISHED BUSINESS

2012 BUDGET – Bob Foltz made the motion to approve to advertise the proposed 2012 Budget, Fred Nugent seconded. Motion carried with 4 yeas.

MINUTES FOR BUDGET WORKSHOP 10/14/11 – Fred Nugent made the motion to approve minutes for the 2012 Budget Workshop Meeting, Bob Foltz seconded. Motion carried with 4 yeas.

NEWSLETTER – Bob Foltz made the motion to send a Township Newsletter to residents, Pete Socks seconded. Motion carried with 4 yeas.

2012 MEETING SCHEDULE – Fred Nugent made the motion to advertise the 2012 meeting schedule for the Board of Supervisors' Meetings, Planning Commission Meetings and Zoning Hearing Board. The Reorganizational Meeting will be held on Tuesday January 3, 2012, and the regular meetings are the 2nd and 4th Mondays of the month with the exception of May 28th meeting will be moved to Tuesday, May 29th, 2012, and December 24th meeting cancelled. The Planning Commission Meetings will be the 1st Wednesday of the month as needed with the exception of the July 4th meeting cancelled and the Zoning Hearing Board will be scheduled as needed. Bob Foltz seconded and the motion carried with 4 yeas.

NEW BUSINESS

JOB DESCRIPTION FOR ASSISTANT CLERK – Fred Nugent made the motion to adopt the Assistant Clerk Job Description, Pete Socks seconded. Motion carried with 4 yeas.

JOB DESCRIPTION FOR LABOR/ROAD MAINTENANCE PERSON – Fred Nugent made the motion to adopt the job description for the Labor/Road Maintenance Person, Bob Foltz seconded. Motion carried with 4 yeas.

ADVERTISE NEW POSITION – Fred Nugent made the motion to advertise the position for Labor/Road Maintenance Person in the local Merchandiser, Bob Foltz seconded. Motion carried with 4 years.

OLD DUMP TRUCK – Fred Nugent made the motion to advertise for the Bidding of the sale of the 1995 Dump Truck with Snowplow and Spreader. Bids will be opened on November 28th at 6:00 pm at the beginning of the Board of Supervisors Regular Meeting. Pete Socks seconded the motion. Motion carried with 4 years.

ENGINEER'S REPORT

ENGINEERING

1. WWTP Operating Report – September report reviewed.

SUBDIVISION & LAND DEVELOPMENT

1. Pending SALD Plans for October - Reviewed
2. Time Action/Time Extensions
 - a. Cambrian Hills Phase 1 Final SALD Plan – Bob Foltz made the motion to approve the time extension requested to 7/1/2013, Pete Socks seconded. Motion carried with 4 years.
 - b. Cambrian Hills Lots 1A 1B 1C – Bob Foltz made the motion to approve the time extension requested to 7/1/2013, Fred Nugent seconded. Motion carried with 4 years.
 - c. Destiny Estates Preliminary SALD Plan – Fred Nugent made the motion to approve a 90 day time extension, Bob Foltz seconded. Motion carried with 4 years.
 - d. The Bridges Phase 1 Preliminary SALD Plan – Earle Black made the motion to approve a time extension with the contingency of receiving a time extension request from The Bridges by November 7, 2012 which will need to be approved at the November 14th Board Meeting, Fred Nugent seconded. Motion carried with 4 years.

PERMIT/ZONING REPORT

CODE ENFORCEMENT REPORT – Reviewed

SOLICITOR'S REPORT

UNITED HOOK AND LADDER – Pete Socks made the motion to sign a Limited Power of Attorney and prepare check in the amount of \$9950.00 for the purpose to purchase fire department vehicle, Fred Nugent seconded. Motion carried with 4 years.

EARNED INCOME TAX ORDINANCE – New Ordinance #82 will be advertised and ready for approval at next meeting.

EARP REPORT

SEPTEMBER REPORT – Reviewed

EXECUTIVE SESSION

EXECUTIVE SESSION – Bob Foltz call for an executive session at 7:46 p.m.

RECONVENED – Meeting reconvened at 8:40 p.m. and J.A. Meyers, Cambrian Hills Sewer Reserve Capacity Fees were discussed. Earle Black made the motion to grant a \$25 discount per EDU per quarter to Cambrian Hills SALD, Fred Nugent seconded. Vote was taken, Nugent yes, Black yes, Foltz no and Socks no. Motion was denied.

CITIZEN COMMENTS

QUESTIONS FROM THE PRESS

ADJOURNMENT – Bob Foltz made the motion to adjourn at 8:43 p.m., Pete Socks seconded. Motion carried.

Respectfully Submitted:

Janny Graham, Township Secretary