

**BERWICK TOWNSHIP, ADAMS COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
OCTOBER 14, 2013**

CALL TO ORDER & PLEDGE TO THE FLAG

The October 14, 2013 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Robert Foltz, Fred Nugent, Earle Black, Pete Socks, and Barry Cockley. Solicitor Tim Shultis, Code Enforcement Officer Mike Hartman, and Township Secretary Karen Eakin were also present. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

CITIZENS COMMENTS

UNITED HOOK & LADDER – Tim Tyler gave an overview of the number of calls which were run in the Township. There was a discussion of fire operations throughout the different townships in the area.

PARK COMMITTEE – Bea Haskins gave an update on the park committee. The next meeting is on October 24 at 6:30 p.m.

APPROVE CONSENT AGENDA

MINUTES for 9/23/13 – Fred Nugent made the **motion** to approve the Minutes, Barry Cockley seconded. The motion was passed with 5 yeas.

BALANCE SHEETS as of 10/3/13 – Fred Nugent made the **motion** to approve the Balance Sheets, seconded by Bob Foltz. The motion was passed with 5 yeas.

QUARTER REPORTS (3rd QTR) – Fred Nugent made the **motion** to approve the Quarter Reports, seconded by Pete Socks. The motion was passed with 5 yeas.

ROADMASTER'S REPORT for September 2013 – Fred Nugent made the **motion** to approve the report, seconded by Barry Cockley. The motion was passed with 5 yeas.

APPROVE BILL LIST

BILL LISTS (9/4/13 through 10/3/13) – Bob Foltz made the **motion** to approve the Bill Lists, Pete Socks seconded. The motion was passed with 5 yeas.

1. KPI Invoice – Pete Socks made the **motion** to pay the invoice, seconded by Barry Cockley. The motion was passed with 5 yeas.
2. Salzmann & Hughes Invoice – Bob Foltz made the **motion** to pay the invoice, seconded by Fred Nugent. The motion was passed with 5 yeas.

CORRESPONDENCE

UNITED HOOK & LADDER POWER POINT PRESENTATION – A copy of the presentation was given to the Board for review.

ACCOG Request to Attend Meeting – The Board suggested the meeting of November 12.

PENNDOT WINTER SERVICES MEETING INVITATION – The Code Enforcement Officer, Mike Hartman, will call to get more details about the meeting. Barry Cockley made the **motion** to send one person at the Chairman's discretion, seconded by Pete Socks. The motion was passed with 5 yeas.

UNFINISHED BUSINESS

NEW BUSINESS

FIRE TAX DISCUSSION – There was a discussion of the Fire Tax paid in the Township. Fred Nugent made the **motion** to shift .05 mills from the Municipal Tax Rate to be added to Fire Tax, Earle Black seconded. The motion was passed with 4 yeas. Supervisor Foltz voted nay due to having made a \$25,000 contribution towards a fire truck already.

MUNICIPAL TAX DISCUSSION – There was a discussion of the tax mills paid in the Township. Fred Nugent made the **motion** to decrease the Municipal Tax by .10 mill to make the rate .60 mills in 2014, seconded by Bob Foltz. The motion was passed with 5 yeas.

BUDGET DISCUSSION – Supervisor Foltz gave a listing of the roads which need seal coating in 2014: Spicer Court, Eisenhart Drive, Pine Court, Villa Vista Drive, El Greco Street, Segovia Court, Orchard Drive, Inga Court, and Summit Court, at an approximate cost of \$54,000. There was a discussion of a 3' pipe in Villa Vista which needs to be replaced at an estimated cost of \$8,000. Bob Foltz made the **motion** to advertise during the week of October 21 that the 2014 Budget will be on display, providing that all the Supervisors have reviewed the final numbers and no one disagrees by October 17. The motion was seconded by Barry Cockley and passed with 5 yeas.

ANNUAL DONATIONS – Fred Nugent made the **motion** to donate \$1,000 to H.A.R.T Center, Barry Cockley seconded. The motion was passed with 5 yeas. Barry Cockley made the **motion** to donate \$250 to Adams Rescue Mission, Pete Socks seconded. The motion was passed with 5 yeas. Pete Socks made the **motion** to donate \$250 to Adams County Transit Authority, Fred Nugent seconded. The motion was passed with 5 yeas.

UNITED HOOK & LADDER TAX RETURNS 2012 – Fred Nugent made the **motion** to accept the Tax Return Report, seconded by Barry Cockley. The motion was passed with 5 yeas.

COVENTRY DENTAL EARLY RENEWAL OFFER – Supervisor Cockley gave an overview of the early renewal option intended to save money in the upcoming year on employee dental coverage. Barry Cockley made the **motion** to accept the early renewal, seconded by Fred Nugent. The motion was passed with 3 yeas. Supervisor Cockley abstained from voting due to being the insurance agent. Supervisor Foltz abstained from voting due to being an employee.

ZONING HEARING COSTS to APPLICANTS – There was a discussion of the costs incurred by the Township for Zoning Hearings. It was determined that the Township cannot pass the cost of Attorney fees on to the applicant.

EAGLE VIEW LICENSE RENEWAL FEE – The fees should be offset against KPI Engineering inspection fees.

BEAVER CREEK VILLAGE – There was a discussion of the mobile home park.

MAIL DELIVERY – There was a discussion regarding the mail delivery to the building.

TRUCK MAINTENANCE – There was a discussion of jack stands needed by the road crew to do maintenance on the trucks. Earle Black made a **motion** to purchase a jack and four jack stands for an estimated cost of \$450, seconded by Barry Cockley. The motion was passed with 4 yeas. Bob Foltz abstained from voting due to being on the road crew.

AIR COMPRESSOR – Supervisor Black gave an overview of the existing compressor and the need to have it repaired. Supervisor Foltz will call an electrician to do the repair.

CODE ENFORCEMENT/PERMIT REPORT

CODE ENFORCEMENT REPORT September 2013 – Mike Hartman gave a summary of the violations in the Township and an update of the progress of each. There was a discussion of filing a complaint against a home owner in the Township.

PERMIT REPORT September 2013 – Mike Hartman gave a summary of the permits issued.

ENGINEER'S REPORT

SUBDIVISION & LAND DEVELOPMENT

1. Destiny Estates Time Extension Request – Bob Foltz made the **motion** to grant the 120 day extension, seconded by Earle Black. The motion was passed with 5 yeas.

SOLICITOR'S REPORT

LINCOLN SPEEDWAY – Representatives from Lincoln attended to discuss a solution to the overnight camping issue. Solicitor Shultis gave an overview of the measures put in place by Lincoln and discussed what is and is not working. Alan Kreitzer stated that there have not been any complaints from neighboring properties and there has been monitoring by security in the lots. He stated that they will accept eliminating overnight parking in the overflow lot. The Township Solicitor will draft an agreement.

EARP – After being discussed in Executive Session, Fred Nugent made the **motion** to have Solicitor Shultis send a letter to the Oxford Township Attorney, seconded by Barry Cockley. The motion was passed with 5 yeas.

O'BRIEN SEWER MAIN – After being discussed in Executive Session, Fred Nugent made the **motion** to have Solicitor Shultis send a letter to Mr. O'Brien, seconded by Earle Black. The motion was passed with 5 yeas.

EXECUTIVE SESSION

There was an Executive Session from 8:53-9:45 p.m. to discuss legal matters with the Township Solicitor.

CITIZENS COMMENTS

BEA HASKINS – inquired about inspections at Eagle View. The Solicitor stated that inspections were done on July 5, 2012.

TOM DANNER – Inquired about increasing the Fire Tax in lieu of being billed for Worker's Compensation. An explanation of Workman's Comp was given by Supervisor Nugent.

REAL ESTATE TAX MILLAGE DECREASE – There was an inquiry regarding the proposed tax millage decrease. An explanation was given by Supervisor Nugent of why the Board decided to decrease the millage.

QUESTIONS FROM THE PRESS

ADJOURNMENT

Pete Socks made the **motion** adjourn at 9:55 p.m., seconded by Barry Cockley. The motion was carried.

Respectfully submitted,

Karen Eakin
Township Secretary