

**BERWICK TOWNSHIP, ADAMS COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 12, 2013**

CALL TO ORDER & PLEDGE TO THE FLAG

The November 12, 2013 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Robert Foltz, Fred Nugent, Earle Black, Pete Socks, and Barry Cockley. Solicitor Tim Shultis, Code Enforcement Officer Mike Hartman, and Township Secretary Karen Eakin were also present. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

CITIZENS COMMENTS

FLOOR JACK – Township employee, Bob Frock, addressed the Supervisors regarding the purchase of the floor jack for the Road Crew.

APPROVE CONSENT AGENDA

MINUTES for 10/28/13 – Pete Socks made the **motion** to approve the Minutes, with a correction under Engineer's Report stating that DEP would charge a one-time fee of \$500 for a permit, not Smith's. The motion was seconded by Barry Cockley and was passed with 5 years.

BALANCE SHEETS as of 11/3/13 – Bob Foltz made the **motion** to approve the Balance Sheets, seconded by Fred Nugent. The motion was passed with 5 years.

ROADMASTER'S REPORT for October 2013 – Fred Nugent made the **motion** to approve the Roadmaster's Report, seconded by Barry Cockley. The motion was passed with 5 years.

APPROVE BILL LIST

BILL LISTS (10/4/13 – 11/3/13) – Bob Foltz made the **motion** to approve the Bill Lists, Pete Socks seconded. Supervisor Nugent made an inquiry regarding the repair on the bucket truck and asked if the parts were covered by the warranty. Supervisor Foltz stated that the parts were electronic and were not covered. The motion was passed with 3 years. Fred Nugent and Earle Black voted nay.

1. KPI Invoice – Bob Foltz made the **motion** to pay the invoice, Pete Socks seconded. Supervisor Black asked what KPI does at the sewer plant for 36 hours. Supervisor Foltz stated that they come in to do testing that he does not do and log reports to DEP. After discussion, the motion was passed with 5 years.

CORRESPONDENCE

ADAMS CO. HAZARD MITIGATION PLAN AGREEMENT – Bob Foltz made a **motion** to have Mike Hartman get more information, Pete Socks seconded. The motion was passed with 5 years.

TREASURER'S BOND – There was a discussion regarding the operating capital and what funds the Treasurer has access to. Barry Cockley made a **motion** to change the amount of the bond to 1.5 million, seconded by Bob Foltz, the motion was passed with 5 years.

PA MUNICIPAL AUTHORITIES ASSOC. LETTER – There was no discussion.

LETTER REGARDING EARP – Bob Foltz made the **motion** to send a letter in response asking for Oxford Township and New Oxford Borough commissioners to meet with the Board to discuss the closing of the EARP contract, Barry Cockley seconded. Supervisor Black asked if their commissioners were ever told that the Berwick Township Supervisors were protesting the balance requested because there were insurance bills from 2013 that were presented for payment by EARP. Supervisor Foltz stated that the meeting could resolve all the issues. Attorney Shultis will prepare the letter. The motion was passed with 4 yeas. Fred Nugent voted nay.

LETTER FROM SUPERVISOR – Bob Foltz made the **motion** to pay Supervisor's compensation for the last quarter of 2013 and the first quarter of 2014 as requested, seconded by Barry Cockley. The motion was passed with 3 yeas. Fred Nugent abstained from voting due to the fact that he will not be on the Board in 2014. Pete Socks abstained from voting due to making the request.

UNFINISHED BUSINESS

LATE SEWER ACCOUNTS – Supervisor Foltz inquired about the delinquent sewer account for Green Springs Road. Information on the late sewer accounts will be turned over to Attorney Shultis.

CREDIT CARD – The Secretary will research available options.

NEW BUSINESS

ACCOG – Bob Gordon addressed the Board regarding ACCOG and asked if the Township would consider joining with annual dues of \$100. He gave an example of how the Township could possibly save money with ACCOG's joint purchasing program for line painting and stone.

COMPUTER – Bob Foltz made a **motion** to have an independent investigation to find out how Township business got out of the computer to a third-party without a right-to-know request, Barry Cockley seconded. The motion was passed with 3 yeas, Fred Nugent and Earle Black voted nay. Bob Foltz amended the motion to set the dates for the investigation from 10/21/13-11/8/13, Barry Cockley seconded. The motion was passed with 3 yeas, Fred Nugent and Earle Black voted nay.

COMPUTER EMAILS – Fred Nugent made the **motion** that all future emails be forwarded to all supervisors, seconded by Barry Cockley. The motion was passed with 3 yeas. Bob Foltz and Pete Socks voted nay.

Fred Nugent made a **motion** for the Township Solicitor to draft a policy stating how information coming in to the Township is handled, Barry Cockley seconded. The motion is passed with 4 yeas. Bob Foltz voted nay.

PARK COMMITTEE – Supervisor Socks resigned from the committee. He asked that the meeting continue to be held in the Township building. There was a discussion regarding the available options.

CODE ENFORCEMENT/PERMIT REPORT

CODE ENFORCEMENT REPORT for October 2013 – Mike Hartman gave a review of all of the code violations in the Township and reported on the progress of each.

PERMIT REPORT for October 2013 – Permit Officer, Mike Hartman, gave a review of the permits issued during the month of October.

SOLICITOR'S REPORT

SHERIFF SALE – There was a discussion of two of the Township properties which have municipal sewer claims against them going up for sale by the Sheriff. Attorney Shultis will not attend the sale but will make arrangements for one of his staff members to attend.

CITIZENS COMMENTS

EAGLE VIEW – Bea Haskins stated that there was no water run-off observed by anyone in the community when the hydrants were tested. She also inquired about work being done on the roof of the farmhouse property and whether a permit was issued for the work. The Solicitor stated that a letter was sent.

COMMUNITY YARD SALE – Bea Haskins asked if the Eagle View Community Association would be able to hold the yard sale at the Township building in 2014.

QUESTIONS FROM THE PRESS

ADJOURNMENT

Pete Socks made the **motion** to adjourn at 7:15 p.m., seconded by Barry Cockley. The motion was carried.

Respectfully submitted:

Karen Eakin
Township Secretary