

**BERWICK TOWNSHIP, ADAMS COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 13, 2013**

CALL TO ORDER & PLEDGE TO THE FLAG

The May 13, 2013 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Robert Foltz, Fred Nugent, Pete Socks, Earle Black, and Barry Cockley. Solicitor Tim Shultis, Code Enforcement Officer Mike Hartman, and Township Secretary Karen Eakin were also present. Bob Foltz asked for all to stand for the Pledge of Allegiance to the Flag.

CITIZENS COMMENTS

COMMUNITY YARD SALE – Bea Haskins gave an update on the yard sale and thanked the Board for allowing the event to be held on the municipal building grounds.

STANLEY DRIVE – A resident had a fuel oil tank which leaked and ran into a neighbor's yard. There was a discussion of the findings by DEP. Solicitor Shultis addressed some of the questions which were posed by the owners of the neighboring property.

CROSS KEYS COMMUNITY PARK – Kevin Byers made a request to put up temporary signs for summer events at the park. The signs would be placed beside Turkey Hill and in the C&D Grill parking lot. No permits are required if the signs are under six square feet in size.

APPROVE CONSENT AGENDA

MINUTES for 4/22/13 – Pete Socks made the **motion** to approve the Minutes, Barry Cockley seconded. Supervisor Foltz asked for a change in the Minutes to reflect that the entire Board was in agreement to allow Hamilton Township to borrow the tar spreader. The motion was passed with 4 years. Earle Black abstained due to not being present at the April 22 Board Meeting.

BALANCE SHEETS as of 5/3/13 – Bob Foltz made the **motion** to approve the Balance Sheets, seconded by Fred Nugent. The motion was passed with 5 years.

ROADMASTER'S REPORT for April 2013 – Fred Nugent made the **motion** to approve the Roadmaster's Report, seconded by Barry Cockley. The motion was passed with 5 years.

APPROVE BILL LIST

BILL LIST (4/4/13 – 5/3/13) – Pete Socks made the **motion** to approve the Bill List, Bob Foltz seconded. The motion was passed with 5 years.

1. The Groff invoice for repairing the old backhoe to trade-in condition will be added to the Bill List and is approved to be paid out of the General Fund.
2. KPI Invoice – Pete Socks made the **motion** to pay the invoice, Bob Foltz seconded. The motion was passed with 5 years.

CORRESPONDENCE

EARP RESPONSE LETTER for Township Requested Information – Pete Socks made the **motion** to pay the amount requested by EARP, Barry Cockley seconded. After further discussion, Pete Socks withdrew his motion, Barry Cockley withdrew his second.

RETIREMENT PAPERWORK – Confirmation will be requested from PSATS regarding the eligibility of the former employee.

ADAMS COUNTY PLANNING AND DEVELOPMENT Parks and Recreation Projects Survey – The Township cannot apply for a grant at this time.

UNFINISHED BUSINESS

TJ SMITH – The contractor will be finishing the work on the Township garage and parking lot.

PLACEMENT OF THE RECYCLING TRAILER – The Board decided to leave the trailer in its current location.

NEW BUSINESS

PERSONNEL MANUAL – Barry Cockley made the **motion** to change the manual to read “Employees are eligible for the following insurance benefits at the first of the month after an initial waiting period of 30 days of employment”, Pete Socks seconded. The motion was passed with 4 yeas. Bob Foltz abstained from voting due to being an employee.

REIMBURSEMENT FOR EQUIPMENT RENTAL – Bob Frock will be paid a rental fee for equipment used by the Township.

CODE ENFORCEMENT/PERMIT REPORT

CODE ENFORCEMENT REPORT for April 2013 – There has been significant progress in bringing the properties which were issued violations up to code. Various other properties in the Township were discussed.

PERMIT REPORT for April 2013 – 16 new building permits were issued during the month.

Bob Foltz made a **motion** for the Code Enforcement Officer, Mike Hartman, to attend the Adams County Conservation District MS4 Requirements Meeting on May 22, Pete Socks seconded. The motion was passed with 5 yeas.

SOLICITOR’S REPORT

HAMILTON – The mediation will be scheduled for June 10, 2013 at Attorney Yannetti’s office in Gettysburg.

SUTTON RUN ESTATES – The Solicitor received a request for a meeting with the Abbottstown Engineer regarding Sutton Run Estates. A response letter will be sent by the Solicitor.

EXECUTIVE SESSION

An Executive Session was called at 8:30 p.m. to discuss legal matters.

LINCOLN SPEEDWAY – Bob Foltz made the **motion** to send an Enforcement Notice to Lincoln Speedway, Pete Socks seconded. The motion was passed with 4 yeas, Earle Black voted nay.

INSITE DEVELOPMENT – Barry Cockley made a **motion** to have an inspection of the Eagle View property for the purpose of determining whether a renewal license should be granted, Bob Foltz seconded. The motion was passed with 5 yeas.

CITIZENS COMMENTS

QUESTIONS FROM THE PRESS

ADJOURNMENT

Pete Socks made the **motion** to adjourn at 9:29 p.m., seconded by Barry Cockley. The motion was carried.

Respectfully submitted:

Karen Eakin
Township Secretary