

**BERWICK TOWNSHIP, ADAMS COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
JANUARY 13, 2014**

CALL TO ORDER & PLEDGE TO THE FLAG

The January 13, 2014 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Robert Foltz, Pete Socks, Earle Black, and Barry Cockley. Solicitor Tim Shultis, Code Enforcement Officer Mike Hartman, and Township Secretary Karen Eakin were also present. Supervisor Tom Danner was not present. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

CITIZENS COMMENTS

APPROVE CONSENT AGENDA

MINUTES for 12/23/13 – Pete Socks made the **motion** to approve the Minutes, seconded by Barry Cockley. The motion was passed with 4 yeas.

MINUTES FOR REORGANIZATIONAL MEETING – Bob Foltz made the **motion** to approve the Minutes, seconded by Pete Socks. The motion was passed with 4 yeas.

BALANCE SHEETS as of 1/5/14 – Barry Cockley made the **motion** to approve the Balance Sheets, seconded by Pete Socks. The motion was passed with 4 yeas.

QUARTER REPORTS (4th Qtr 2013) – Bob Foltz made the **motion** to approve the Quarter Reports, seconded by Earle Black. The motion was passed with 4 yeas.

ROADMASTER'S REPORT for December 2013 – Pete Socks made the **motion** to approve the Roadmaster's Report, seconded by Barry Cockley. The motion was passed with 4 yeas.

APPROVE BILL LIST

BILL LIST (12/5/13 - 1/5/14)

1. KPI Invoice – Bob Foltz made the **motion** to approve the Bill List and pay the KPI invoice, seconded by Pete Socks. Supervisor Foltz suggested that the KPI invoice be included with the rest of the Bill List. The motion was passed with 4 yeas.
2. Salzmann & Hughes Invoice – Bob Foltz made the **motion** to pay the invoice, seconded by Pete Socks. The motion was passed with 4 yeas.

CORRESPONDENCE

ACBA DINNER MEETING – Any Supervisor can attend at their own expense of \$10.

UNFINISHED BUSINESS

BOARD DECISION ON JOINING ACCOG – Bob Foltz made the **motion** that the Township will not join ACCOG, seconded by Pete Socks. The motion was passed with 4 yeas.

INSPECTION FEES FOR EAGLE VIEW LICENSE RENEWAL – Fees will not be waived unless they are related to the inspections for the license renewal.

NEW BUSINESS

YEAR-END ZONING HEARING BOARD REPORT – The report was given to the Board for review. There was no discussion.

REVISED OFFICE POLICY – Supervisor Socks gave a copy of the policy to the Secretary and Code Enforcement Officer. He gave an overview of the changes in hours and office policies. Barry Cockley made a **motion** to approve the revised Office Policy, Pete Socks seconded. The motion was passed with 4 yeas.

COMPUTER FOR NEW TAX COLLECTOR – Bob Foltz inquired whether the Township would pay for a computer for the new Tax Collector. More information will be gathered before the Board decides.

RIGHT-TO-KNOW REQUEST – The Township Solicitor will research what information will be given out for the request.

ADAMS COUNTY CONSERVATION DISTRICT – Pete Socks made the **motion** to indicate that we are not interested in watershed tags, Bob Foltz seconded. The motion was passed with 4 yeas.

SECURITY SYSTEM/CAMERAS – Supervisor Socks presented a quote from Keystone Alarm Services for a security system for the Township property. There is a downloadable phone application available to all of the Supervisors to review the recordings. Signs must go up in the building stating that cameras are in use. The cost for the system, including cameras, would be \$6,320. Bob Foltz made the **motion** to accept the quote, seconded by Pete Socks. The motion was passed with 3 yeas. Earle Black voted nay.

CODE ENFORCEMENT/PERMIT REPORT

CODE ENFORCEMENT REPORT for December 2013 – Mike Hartman gave an overview of the violations in the Township and the progress of each.

PERMIT REPORT for December 2013 – Mike Hartman gave a review of the permits which were issued for the month.

WINTER PARKING VIOLATIONS REPORT – A copy of the report was given to the Board for review.

SOLICITOR'S REPORT

LINCOLN SPEEDWAY – The Solicitor gave a copy of a drafted letter to the Supervisors for review. There was a discussion of the proposed agreement between the Township and Lincoln Speedway. Scheduled fines and fines per occurrence were also discussed. Pete Socks made the **motion** to send the letter to Lincoln, Barry Cockley seconded. The motion was passed with 4 yeas.

SHERIFF'S SALE – Solicitor Shultis suggested that he attend the sale to protect the Township's interest in recovering delinquent sewer charges. Bob Foltz made the **motion** for the Solicitor to attend the sale, seconded by Pete Socks. The motion was passed with 4 yeas.

COMPUTER INVESTIGATION – The cost for the private investigator will be \$50 per hour with a retainer of \$500. The Solicitor will meet with James Powers who will be conducting the investigation. Bob Foltz made the **motion** to have the check made out for \$500, Barry Cockley seconded. The motion was passed with 4 yeas.

AUDITORS' MEETING – Supervisor Socks questioned the attendance of a former Supervisor at the meeting.

EXECUTIVE SESSION

There was an Executive Session from 7:12 -7:22 p.m. to discuss personnel matters in regard to billing efficiency.

CITIZENS COMMENTS

UNITED HOOK & LADDER – Tim Tyler gave a report on the number of calls which were run in the Township in December 2013 and for the year of 2013. He gave a summary of the appointed officers. He also gave an overview of 2014 including: benefits, the new fire truck, and training.

COMMUNITY YARD SALE – Bea Haskins inquired about the yard sale and whether a \$5 registration fee could be charged. She also asked if the organizers could have exclusive rights to selling refreshments.

PARK COMMITTEE – Bea Haskins asked if any of the Supervisors would be available to attend the meeting on January 23. Earle Black stated that he would.

TV – Bea Haskins inquired if the TV, which was approved by the Board, is going to be installed in the Board Room. The matter will be revisited at the January 27 Board Meeting.

QUESTIONS FROM THE PRESS

ADJOURNMENT

Pete Socks made the **motion** to adjourn at 7:45 p.m., seconded by Barry Cockley. The motion was carried.

Respectfully submitted:

Karen Eakin
Township Secretary