

**BERWICK TOWNSHIP, ADAMS COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MARCH 10, 2014**

CALL TO ORDER & PLEDGE TO THE FLAG

The March 10, 2014 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Robert Foltz, Pete Socks, Earle Black, and Barry Cockley. Solicitor Tim Shultis, Code Enforcement Officer Mike Hartman, and Township Secretary Karen Eakin were also present. Supervisor Tom Danner listened to the meeting via Skype but did not vote. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

CITIZENS COMMENTS

TOWNSHIP FLAGS – Kathy Nugent requested that the flags be taken down since they are tattered from the recent ice storm. The Township Secretary will order new flags from Quinn Flags, a local supplier.

APPROVE CONSENT AGENDA

- MINUTES for 02/24/14
- BALANCE SHEETS as of 3/5/14
- ROADMASTER'S REPORT for February 2014

Barry Cockley made the **motion** to approve the Consent Agenda in its entirety, seconded by Pete Socks. The motion was passed with 4 yeas.

APPROVE BILL LIST

BILL LISTS (2/6/14 - 3/5/14) – Bob Foltz made the **motion** to approve the Bill Lists, seconded by Pete Socks. The motion was passed with 4 yeas.

1. Gallo Pizza Stormwater Management Invoice – Bob Foltz made the **motion** to pay the invoice from KPI, Pete Socks seconded. The motion was passed with 4 yeas.
2. Salzmann Hughes Invoice – Bob Foltz made a **motion** to pay the bill and charge 1/3 to Hamilton Township, seconded by Pete Socks. The motion was passed with 4 yeas.

CORRESPONDENCE

UNFINISHED BUSINESS

PARK COMMITTEE UPDATE – Bea Haskins stated that there have been two meetings to work on the public participation plan since her last report to the Board. The plan includes a study committee and key person interviews with business, community, and public leaders. The committee is developing a list of businesses in the Township. Members are identifying key persons to be interviewed and are refining the questions for the interviews. The number of hours that volunteers are contributing is being recorded and a chart of information gathered informally regarding parks in other municipalities has been compiled. The goal is to give the Board a timeline at the next Board meeting and to give a date to report back on public interest.

SECURITY SYSTEM APP FOR ALL SUPERVISORS' PHONES – Supervisor Black stated that he was due for a new phone and wanted to know what type he needed to get for the app to work.

SEWER LATE FEES WAIVER REQUEST – The Township Solicitor bid an amount close to the balance due on a property in the Township with delinquent sewer. The late fees were legitimate charges due to the Township. The bank was requesting that the fees be waived. Barry Cockley made the **motion** to disapprove waiving the late fees, seconded by Pete Socks. The motion was passed with 4 yeas.

NEW BUSINESS

RESOLUTION #14-031: Tax Collector Fees – This Resolution establishes fees that can be collected by the Tax Collector for Duplicate Tax Bills, Tax Certifications, and non-sufficient fund charges for returned checks. Barry Cockley made the **motion** to pass the Resolution, seconded by Pete Socks. The motion was passed with 3 yeas. Bob Foltz abstained from voting due to being related to the Tax Collector.

RECYCLING TRAILER – A side door will be cut into the trailer for residents to use. New stairs will be put in place in front of the side access door.

CODE ENFORCEMENT/PERMIT REPORT

CODE ENFORCEMENT REPORT for February 2014 – The Code Enforcement Officer, Mike Hartman, gave an overview of the violations in the Township and the progress of each.

PERMIT REPORT for February 2014 – A summary of the permits issued in February was given.

WINTER PARKING VIOLATIONS REPORT – Mike Hartman gave an overview of the status of parking violation tickets which were taken to the Magistrate's office.

SOLICITOR'S REPORT

HAMILTON TOWNSHIP – Attorney Hurst's letter to L.A.B.S requesting chain of custody documents should end Berwick Township's involvement in the matter.

LINCOLN SPEEDWAY – A draft agreement has been sent to Attorney Placey who represents Lincoln Speedway. Solicitor Shultis will report any of the Supervisors' comments to Mr. Placey if there are any.

EARP PENSION – A draft agreement with Oxford Township and New Oxford Borough regarding police pension issues was given to the Board for review. The agreement was a result of the joint meeting with the two municipalities which some of the Board members and the Solicitor attended. Supervisor Foltz stated that the shared percentages between the three Townships are as follows: Oxford Township 58.367%, New Oxford 17.552%, and Berwick Township 24.081%.

Pete Socks made the **motion** for the Solicitor to send the letter on March 13 if there are no comments from the Supervisors by March 12, seconded by Bob Foltz. The motion was passed with 4 yeas.

O'BRIEN RIGHT-OF-WAY – The Solicitor presented a draft letter regarding access to clear the right-of-way for sewer line maintenance. The Township has to give notice that the 6-month agreement is expiring on April 22.

CITIZENS COMMENTS

WEBITE – Kathy Nugent stated that previous to the election, Supervisor Danner had expressed an interest in putting the approved Bill Lists and Minutes out on the website. She asked if there is still interest in pursuing that option.

EXECUTIVE SESSION

There was an Executive Session from 6:52 - 7:09 p.m. to discuss sewer legal matters with the Township Solicitor. After resuming the meeting, Pete Socks made a **motion** to file late sewer claims against Martz and Schmidt, seconded by Barry Cockley. The motion was passed with 4 yeas.

QUESTIONS FROM THE PRESS

ADJOURNMENT

Pete Socks made the **motion** to adjourn at 7:14 p.m., seconded by Bob Foltz. The motion was carried.

Respectfully submitted:

Karen Eakin
Township Secretary