

**BERWICK TOWNSHIP, ADAMS COUNTY
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 12, 2014**

CALL TO ORDER & PLEDGE TO THE FLAG The May 12, 2014 regular meeting of the Berwick Township Board of Supervisors, Adams County, was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Robert Foltz called the meeting to order at 6:00 pm. Present were Supervisors Robert Foltz, Pete Socks, Earle Black, and Tom Danner. Solicitor Tim Shultis was also present. Supervisor Barry Cockley was not present. Bob Foltz asked all to stand for the Pledge of Allegiance to the Flag.

CITIZENS COMMENTS: Kathy Nugent addressed the board asking whether any action had been taken in regards to the open secretary position. Kathy Nugent and Bea Haskins expressed concern over the potential move to one meeting a month.

CONSENT AGENDA: APPROVAL OF MINUTES from 4/28/14, APPROVAL OF MAY UNPAID BILL LIST and ROADMASTERS REPORT. Supervisor Danner made the **motion** to approve consent agenda, Supervisor Socks seconded. Foltz asked under new business that they read "smoking AND camering of lines at Cross Keys". The motion carried with 4 years.

CORRESPONDANCE: none

UNFINISHED BUSINESS:

BIDS FOR SMOKE TESTING SEWER LINES (Cross Keys area): Supervisor Foltz reported work on the bid package was still in progress. He also mention PA Rural Waters has begun camering some lines. They provide this service for free as we are members.

VILLA VISTA CATCH BASIN: Supervisor Danner made the **motion** for the solicitor to send a letter requesting the plot plans to see where the drain pipes are connected. This is out of concern for the work the road crew needs to do that would require the pipes being capped due to the water flow coming through the drain pipes into the catch basin. Supervisor Foltz seconded. The motion carried with 4 years.

SEAL COATING BIDS: Supervisor Foltz reported that the information is ready for KPI to prepare the bid package and handle the advertising. Supervisor Socks made the **motion** to have KPI prepare and advertise the bid package, Supervisor Danner seconded. The motion carried with 4 years.

LINCOLN SPEEDWAY PAVING ISSUE: Work has not been completed yet. They stated it would take about 2 weeks.

LINCOLN SPEEDWAY AGREEMENT: Solicitor Shultis discussed some edits that were made by Lincoln's representatives. Supervisor Danner commented that the changes should to go back to the original draft. Supervisor Danner made the **motion** that Solicitor Shultis contact Lincoln regrading agreement edits, Supervisor Black seconded. The motion carried with 4 years.

EARP PENSION AGREEMENT SIGN OFF: Solicitor Shultis sent the partially executed

agreement to Oxford Twp. Supervisor Danner made the **motion** to give Supervisor Foltz the authority to see Oxford Twp. stating that if they are unwilling to sign the agreement Berwick Twp. intends to go after Berwick's portion of the \$300,000 excess pension funding, Supervisor Black seconded. The motion carried with 4 yeas.

SEWER AUTHORITY MEETING: Supervisor Foltz asked for confirmation on the rescheduled date. We have received no reply. Solicitor Shultis will attempt to reschedule again.

NUMBER OF BOARD OF SUPERVISOR MEETINGS PER MONTH: There was a discussion as to the logisitics of switching to one meeting a month. Supervisor Socks revised his 4/28 **motion** to switch to one meeting per month beginning in July 2014. The meeting will be the 2nd Monday of the month. Solicitor Shultis will prepare the revised resolution and advertise. Supervisor Danner seconded. The floor was opened to the public for comment. The motion carried with 4 yeas.

NEW BUSINESS:

SECRETARY/TREASURER BOND ISSUE: Supervisor Cockley has taken the necessary steps to be bonded as treasurer.

CHECKING ACCOUNTS: Supervisor Black has taken the steps to get the paperwork so the former secretary/treasurer can be removed as a signer on the checking accounts.

PERSONNEL MANUAL: Tabled until Supervisor Cockley is in attendance at next meeting.

PENNSYLVANIA 811 SAFETY DAYS TRAINING: Supervisor Danner made the **motion** to authorize Bob Foltz, Bob Frock and Mike Hartman to attend this free training on 6/18/14 at the York Expo Center, Supervisor Socks seconded. The motion carried with 4 yeas.

TREES ON GREEN SPRINGS RD.: Supervisor Black asked about two trees that are falling over are the townships liability. Supervisor Foltz said no because it is a state road but he will contact the state and see if they will flag traffic while he uses the bucket truck to address this.

ZONING/CODE ENFORCEMENT OFFICERS REPORT: Mike Hartman reported on the open issues on the zoning report and work progresses on each. The permit report showed 10 permits issued in April. He also made the board aware that J.A. Myers has purchased all empty lots in Summit Ridge and development will begin immediately.

SOLICITORS REPORT:

VULCAN MINERALS TAX APPEAL: Solicitor Shultis reported on the tax appeal Vulcan Minerals filed with the county. They have agreed to "split the difference" between the counties appraiser and Vulcan Materials' appraiser. This will require Berwick to refund taxes back to 2010 totalling \$2,731.00. Adams County is asking for the townships agreement to the settlement. Supervisor Foltz made the **motion** to approve the counties settlement agreement, Supervisor Socks seconded. The motion carried with 4 yeas.

SHERIFFS SALE: The Sileazar Sheriffs sale is scheduled for Friday 5/16.

CITIZENS COMMENTS: Bea Haskins asked about when the 4-14 minutes were posted.

Supervisor Socks stated he will see they are posted.

QUESTIONS FROM THE PRESS: none

There was an Executive Session from 7:37p.m. - 8:42p.m. The issues were petition for reconsideration of an RTK appeal (Haskins vs. Berwick Twp. #AP2014-492), O'Brien sewer right-of-way (Berwick Twp. vs. O'Brien 14SU625), and personnel issues regarding the secretary position.

REGULAR MEETING RESUMED:

Solicitor Shultis will be filing a petition of reconsideration with the Open Records Office in the Haskins matter.

Supervisor Socks made a **motion** to hire Adecco employee Jean Hawbaker at a rate of \$16.50 and hour plus the required 17% Adecco fee to start as soon as she is available, seconded by Supervisor Danner. The motion carried with 4 yeas.

ADJOURNMENT:

Supervisor Socks made a motion to adjourn, seconded by Supervisor Danner. The motion was carried.

Respectfully submitted:

Pete Socks
Office Manager