

**BERWICK TOWNSHIP  
BOARD OF SUPERVISORS  
ANNUAL REORGANIZATIONAL MEETING  
JANUARY 5, 2015**

**CALL TO ORDER & PLEDGE TO THE FLAG** – The January 5, 2015 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Bob Foltz, Earle Black, Barry Cockley, Pete Socks and Tom Danner. Also present were Township Solicitor, Tim Shultis and Township Secretary, Jean Hawbaker.

**CITIZENS COMMENTS** – None.

**CHAIRMAN NOMINATION** – Supervisor Socks nominated Supervisor Foltz as Chairman, seconded by Supervisor Cockley. The motion carried with 4 yeas. Earle Black voted nay.

**VICE-CHAIRMAN NOMINATION** – Supervisor Foltz nominated Supervisor Socks as Vice-Chairman, seconded by Supervisor Cockley. The motion carried with 4 yeas. Earle Black voted nay.

**2015 APPOINTMENTS:**

<b>SECRETARY/TREASURER</b>	<b>Jean A. Hawbaker</b>
<b>RIGHT-TO-KNOW OFFICER</b>	<b>Peter Socks</b>
<b>OFFICE MANAGER</b>	<b>Peter Socks</b>
<b>TREASURER'S BOND</b>	<b>1,500,000.000</b>
<b>CODE ENFORCEMENT/ZONING OFFICER</b>	<b>Michael Hartman</b>
<b>ENGINEER</b>	<b>KPI, Technology, Inc.</b>
<b>SEWAGE ENFORCEMENT OFFICER/ALTERNATE</b>	<b>Gil Picarelli/Alt.</b>
<b>Dominic Picarelli</b>	
<b>SOLICITOR</b>	<b>Timothy J. Shultis</b>
<b>ROADMASTER</b>	<b>Robert A. Foltz, Jr.</b>
<b>DEPOSITORY</b>	<b>People's Bank</b>
<b>TAX COLLECTOR (HEAD TAX)</b>	<b>Lori Foltz</b>
<b>CONSTABLE</b>	<b>Vacant</b>
<b>EMERGENCY MANAGEMENT AGENT</b>	<b>Michael Hartman</b>
<b>VACANCY BOARD CHAIRMAN</b>	<b>Diane Starr</b>
<b>INSPECTION AGENCY</b>	<b>Middle Department</b>
<b>Inspection Agency (MDIA)</b>	
<b>ACCOUNTING/AUDITING FIRM</b>	<b>Smith, Elliott, Kearns &amp; Co.</b>
<b>YORK ADAMS TAX BUREAU REPRESENTATIVE</b>	<b>Barry Cockley</b>
<b>PENSION PLAN CHIEF ADMINSTRATIVE OFFICER</b>	<b>Barry Cockley</b>
<b>YORK ADAMS TAX BUREAU COLLECTION AGENCY</b>	<b>Wage Tax Collector</b>

**FIRE/EMS/RESCUE SERVICES  
Co. #33**

**United Hook & Ladder**

**ZONING HEARING BOARD (RESOLUTION #15-01) Tom Starr – 3 year  
term**

**PLANNING COMMISSION**

**Elizabeth Crum – 3 year term**

**January 5, 2015**

Supervisor Foltz moved to approve the 2015 Appointments, seconded by Supervisor Danner. The motion carried with 5 yeas.

➤ **TAX MILLAGE RATE (RESOLUTION #15-02) - Real Estate - .40  
mills/Fire - .25 mills**

Supervisor Socks moved to adopt Resolution #15-02 – Tax Millage Rate, seconded by Supervisor Foltz. The motion carried with 5 yeas.

➤ **SEWER RATE (RESOLUTION #15-03) - \$140.00/Quarter**

Supervisor Foltz moved to adopt Resolution #15-03 – Sewer Rate, seconded by Supervisor Socks. The motion carried with 5 yeas.

➤ **OFFICE HOURS FOR THE PUBLIC - 9:00 a.m. to 4:00 p.m.**

Supervisor Socks approved the Office Hours for the Public, seconded by Supervisor Danner. The motion carried with 5 yeas.

➤ **2015 MILEAGE RATE - 57.5 cents per mile**

Supervisor Danner moved to approve the Mileage Rate, seconded by Supervisor Foltz. The motion carried with 5 yeas.

➤ **2015 FEES FOR SOLICITOR, ENGINEER, SEO**

Supervisor Danner moved to approve the fee schedules for the Solicitor, Engineer and SEO, seconded by Supervisor Foltz. The motion carried with 5 yeas.

➤ **VOTING DELEGATE TO STATE CONVENTION – Open.**

➤ **EMERGENCY OPERATIONS PLAN (RESOLUTION #15-04)**

Supervisor Foltz moved to adopt Resolution #15-04 – Emergency Operations Plan, seconded by Supervisor Cockley. The motion carried with 5 yeas.

**2015 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD,  
HANOVER:**

**SUPERVISORS – 2<sup>nd</sup> MONDAY OF MONTH AT 6:00 P.M.**

**JANUARY 12  
FEBRUARY 9**

**JULY 13  
AUGUST 10**

**MARCH 9  
APRIL 13  
MAY 11  
JUNE 8**

**SEPTEMBER 14  
OCTOBER 12  
NOVEMBER 9  
DECEMBER 14**

Supervisor Foltz moved to approve the Supervisors meeting dates, seconded by Supervisor Danner. The motion carried with 5 yeas.

**January 5, 2015**

**PLANNING COMMISSION – 1<sup>st</sup> WEDNESDAY OF MONTH AT 6:00 P.M.**

**JANUARY 7  
FEBRUARY 4  
MARCH 4  
APRIL 1  
MAY 6  
JUNE 3**

**JULY 1  
AUGUST 5  
SEPTEMBER 2  
OCTOBER 7  
NOVEMBER 4  
DECEMBER 2**

Supervisor Danner moved to approve the Planning Commission meeting dates, seconded by Supervisor Cockley. The motion carried with 5 yeas.

**ZONING HEARING BOARD – 3<sup>rd</sup> THURSDAY OF MONTH AT 9:00 A.M.  
(AS NEEDED)**

Supervisor Foltz moved to approve the Zoning Hearing Board meeting dates, seconded by Supervisor Socks. The motion carried with 5 yeas.

**2015 HOLIDAYS OBSERVED**

**NEW YEAR'S DAY – January 1  
GOOD FRIDAY – April 3  
PRIMARY ELECTION DAY – May 19  
MEMORIAL DAY – May 25  
INDEPENDENCE DAY – July 3  
LABOR DAY – September 7  
GENERAL ELECTION DAY – November 3  
VETERANS DAY – November 11  
THANKSGIVING DAY – November 26  
CHRISTMAS DAY – December 25**

Supervisor Danner moved to approve the Holidays, seconded by Supervisor Socks. The motion carried with 5 yeas.

**OLD BUSINESS:**

- **Wayne Smith's Retirement**

Supervisor Foltz moved to approve Wayne Smith's Pension through PSATS retroactive to his normal retirement date, seconded by Supervisor Danner. The motion carried with 5 yeas.

**NEW BUSINESS:**

➤ **Columbia Gas Bond Requirement**

The Zoning Officer was instructed to contact Columbia Gas to find out what roads will be affected for possible bonding.

**January 5, 2015**

➤ **Consider Appointing Tax Collector Deputy – Diane Wellen (Abbottstown Boro Tax Collector) Contingent on Surety**

Supervisor Danner moved to appoint Diane Wellen as the Tax Collector's Deputy, seconded by Supervisor Socks. The motion carried with 5 yeas.

➤ **2014 Sanitary Sewer Maintenance Contract (Work Order #2)**

Supervisor Danner moved to approve the Sanitary Sewer Maintenance Contract, seconded by Supervisor Socks. This Contract was originally approved in 2014. The motion carried with 5 yeas.

**CITIZENS COMMENTS** - None

**QUESTIONS FROM THE PRESS** - None

**ADJOURNMENT** – Supervisor Socks moved to adjourn at 6:23 p.m., seconded by Supervisor Cockley. The motion carried.

Respectfully submitted,

Jean A. Hawbaker, Secretary  
**BERWICK TOWNSHIP**  
**BOARD OF SUPERVISORS**