

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL REORGANIZATIONAL MEETING
JANUARY 5, 2015**

CALL TO ORDER & PLEDGE TO THE FLAG – The January 5, 2015 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Bob Foltz, Earle Black, Barry Cockley, Pete Socks and Tom Danner. Also present were Township Solicitor, Tim Shultis and Township Secretary, Jean Hawbaker.

CITIZENS COMMENTS – None.

CHAIRMAN NOMINATION – Supervisor Socks nominated Supervisor Foltz as Chairman, seconded by Supervisor Cockley. The motion carried with 4 yeas. Earle Black voted nay.

VICE-CHAIRMAN NOMINATION – Supervisor Foltz nominated Supervisor Socks as Vice-Chairman, seconded by Supervisor Cockley. The motion carried with 4 yeas. Earle Black voted nay.

2015 APPOINTMENTS:

SECRETARY/TREASURER	Jean A. Hawbaker
RIGHT-TO-KNOW OFFICER	Peter Socks
OFFICE MANAGER	Peter Socks
TREASURER'S BOND	1,500,000.000
CODE ENFORCEMENT/ZONING OFFICER	Michael Hartman
ENGINEER	KPI, Technology, Inc.
SEWAGE ENFORCEMENT OFFICER/ALTERNATE	Gil Picarelli/Alt.
Dominic Picarelli	
SOLICITOR	Timothy J. Shultis
ROADMASTER	Robert A. Foltz, Jr.
DEPOSITORY	People's Bank
TAX COLLECTOR (HEAD TAX)	Lori Foltz
CONSTABLE	Vacant
EMERGENCY MANAGEMENT AGENT	Michael Hartman
VACANCY BOARD CHAIRMAN	Diane Starr
INSPECTION AGENCY	Middle Department
Inspection Agency (MDIA)	
ACCOUNTING/AUDITING FIRM	Smith, Elliott, Kearns & Co.
YORK ADAMS TAX BUREAU REPRESENTATIVE	Barry Cockley
PENSION PLAN CHIEF ADMINISTRATIVE OFFICER	Barry Cockley
YORK ADAMS TAX BUREAU COLLECTION AGENCY	Wage Tax Collector

**FIRE/EMS/RESCUE SERVICES
Co. #33**

United Hook & Ladder

**ZONING HEARING BOARD (RESOLUTION #15-01) Tom Starr – 3 year
term**

PLANNING COMMISSION

Elizabeth Crum – 3 year term

January 5, 2015

Supervisor Foltz moved to approve the 2015 Appointments, seconded by Supervisor Danner. The motion carried with 5 yeas.

➤ **TAX MILLAGE RATE (RESOLUTION #15-02) - Real Estate - .40
mills/Fire - .25 mills**

Supervisor Socks moved to adopt Resolution #15-02 – Tax Millage Rate, seconded by Supervisor Foltz. The motion carried with 5 yeas.

➤ **SEWER RATE (RESOLUTION #15-03) - \$140.00/Quarter**

Supervisor Foltz moved to adopt Resolution #15-03 – Sewer Rate, seconded by Supervisor Socks. The motion carried with 5 yeas.

➤ **OFFICE HOURS FOR THE PUBLIC - 9:00 a.m. to 4:00 p.m.**

Supervisor Socks approved the Office Hours for the Public, seconded by Supervisor Danner. The motion carried with 5 yeas.

➤ **2015 MILEAGE RATE - 57.5 cents per mile**

Supervisor Danner moved to approve the Mileage Rate, seconded by Supervisor Foltz. The motion carried with 5 yeas.

➤ **2015 FEES FOR SOLICITOR, ENGINEER, SEO**

Supervisor Danner moved to approve the fee schedules for the Solicitor, Engineer and SEO, seconded by Supervisor Foltz. The motion carried with 5 yeas.

➤ **VOTING DELEGATE TO STATE CONVENTION – Open.**

➤ **EMERGENCY OPERATIONS PLAN (RESOLUTION #15-04)**

Supervisor Foltz moved to adopt Resolution #15-04 – Emergency Operations Plan, seconded by Supervisor Cockley. The motion carried with 5 yeas.

**2015 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD,
HANOVER:**

SUPERVISORS – 2nd MONDAY OF MONTH AT 6:00 P.M.

**JANUARY 12
FEBRUARY 9**

**JULY 13
AUGUST 10**

**MARCH 9
APRIL 13
MAY 11
JUNE 8**

**SEPTEMBER 14
OCTOBER 12
NOVEMBER 9
DECEMBER 14**

Supervisor Foltz moved to approve the Supervisors meeting dates, seconded by Supervisor Danner. The motion carried with 5 yeas.

January 5, 2015

PLANNING COMMISSION – 1st WEDNESDAY OF MONTH AT 6:00 P.M.

**JANUARY 7
FEBRUARY 4
MARCH 4
APRIL 1
MAY 6
JUNE 3**

**JULY 1
AUGUST 5
SEPTEMBER 2
OCTOBER 7
NOVEMBER 4
DECEMBER 2**

Supervisor Danner moved to approve the Planning Commission meeting dates, seconded by Supervisor Cockley. The motion carried with 5 yeas.

**ZONING HEARING BOARD – 3rd THURSDAY OF MONTH AT 9:00 A.M.
(AS NEEDED)**

Supervisor Foltz moved to approve the Zoning Hearing Board meeting dates, seconded by Supervisor Socks. The motion carried with 5 yeas.

2015 HOLIDAYS OBSERVED

**NEW YEAR'S DAY – January 1
GOOD FRIDAY – April 3
PRIMARY ELECTION DAY – May 19
MEMORIAL DAY – May 25
INDEPENDENCE DAY – July 3
LABOR DAY – September 7
GENERAL ELECTION DAY – November 3
VETERANS DAY – November 11
THANKSGIVING DAY – November 26
CHRISTMAS DAY – December 25**

Supervisor Danner moved to approve the Holidays, seconded by Supervisor Socks. The motion carried with 5 yeas.

OLD BUSINESS:

- **Wayne Smith's Retirement**

Supervisor Foltz moved to approve Wayne Smith's Pension through PSATS retroactive to his normal retirement date, seconded by Supervisor Danner. The motion carried with 5 yeas.

NEW BUSINESS:

➤ **Columbia Gas Bond Requirement**

The Zoning Officer was instructed to contact Columbia Gas to find out what roads will be affected for possible bonding.

January 5, 2015

➤ **Consider Appointing Tax Collector Deputy – Diane Wellen (Abbottstown Boro Tax Collector) Contingent on Surety**

Supervisor Danner moved to appoint Diane Wellen as the Tax Collector's Deputy, seconded by Supervisor Socks. The motion carried with 5 yeas.

➤ **2014 Sanitary Sewer Maintenance Contract (Work Order #2)**

Supervisor Danner moved to approve the Sanitary Sewer Maintenance Contract, seconded by Supervisor Socks. This Contract was originally approved in 2014. The motion carried with 5 yeas.

CITIZENS COMMENTS - None

QUESTIONS FROM THE PRESS - None

ADJOURNMENT – Supervisor Socks moved to adjourn at 6:23 p.m., seconded by Supervisor Cockley. The motion carried.

Respectfully submitted,

Jean A. Hawbaker, Secretary
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**