

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 11, 2015**

CALL TO ORDER & PLEDGE TO THE FLAG: The May 11, 2015 regular meeting of the Berwick Township Board of Supervisors was held in the Berwick Township Municipal Building, 85 Municipal Road, Hanover, PA. Chairman Foltz called the meeting to order at 6:00 p.m. Present were Supervisors Bob Foltz, Earle Black, Barry Cockley, Pete Socks, Tom Danner, Solicitor Tim Shultis, Craig Zack filling in for Tim Knoebel of KPI, Inc. and Township Secretary Jean Hawbaker. Mr. Foltz asked all to stand for the Pledge of Allegiance to the Flag.

CITIZENS COMMENTS: Bea Haskins stated at the last meeting a resident was asked for his name and address, but the Board did not ask any others that spoke under public comment.

Fred Nugent stated he requested a right-to-know regarding expenditures reimbursed for Loretta Nace and there were none. Supervisor Foltz stated he stood corrected.

Tom Danner stated giving your name and address is appropriate during public comment.

CONSENT AGENDA: Supervisor Socks moved to approve the minutes of April 13, 2015, bill list, unpaid bill list and balance sheet dated May 11, 2015, and Roadmaster's report for April 2015, seconded by Supervisor Cockley. The Secretary was instructed to close the Health Reimbursement Account since insurance was cancelled through Geisinger. Motion carried.

CORRESPONDENCE:

- 1) **Adams County Rescue Mission** – Effective May 16, 2015 glass will no longer be accepted due to the costly expense of processing.

UNFINISHED BUSINESS:

- 1) **Formation of Joint Berwick/Hamilton Authority** – Supervisor Danner made a motion to authorize Tim Shultis to proceed with sending a letter to Hamilton's attorney for review, seconded by Supervisor Foltz. Motion carried.
- 2) **Lincoln Speedway – Tax Remittance Issues** – Supervisor Danner made a motion to authorize Tim Shultis to proceed with sending a letter to Lincoln Speedway referencing establishing price of admissions and how taxes apply. A response will be needed from them by 6-8-15, seconded by Supervisor Cockley. Motion carried.

Supervisor Black wanted to know where the township stands with the property along Municipal Road that never paid for sewer. Tim Shultis stated it is perpetually in bankruptcy. A list of these properties will be discussed at the next Board meeting.

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NEW BUSINESS:

- 1) **Little Road Quotes** – John Parichuk Paving, LLC - \$3,800.00 and SKR Paving & Excavating - \$4,525.00. Supervisor Danner made a motion to award the road work to John Parichuk Paving, LLC in the amount of \$3,800.00, seconded by Supervisor Socks. Motion carried.
- 2) **Personnel Manual Updates** – **Bereavement Leave** – In the event of the death of a spouse, son, daughter, mother or father, five (5) consecutive days off with pay shall be granted. In the event of the death of a sister, brother, sister-in-law, brother-in-law, father-in-law or mother-in-law, three (3) consecutive days off with pay shall be granted. **Employee Conduct** – No use of tobacco products or smoking in or on, nor while operating any township equipment. Supervisor Danner made a motion to approve these updates, seconded by Supervisor Cockley. Motion carried. Supervisor Foltz abstained due to being an employee.
- 3) **Electronic Recycling** – Supervisor Socks made a motion to authorize advertisement in the Merchandiser for the electronic recycling in conjunction with the Adams County Rescue Mission on June 27, 2015 at the Berwick Township Recycling Trailer, seconded by Supervisor Danner. Motion carried.
- 4) **Addendum To Agenda** – Supervisor Danner made a motion for the Secretary to add a footer to the agenda for all residents wishing to speak at public comment must give their name and address, seconded by Supervisor Cockley. Motion carried.
- 5) **Letter to Adams County & School District** – Supervisor Danner made a motion to send a letter to Adams County and the Conewago Valley School District asking if they would consider contributing to the tax collector's continuing education, seconded by Supervisor Cockley. Motion carried.

APPEARANCES: None.

CODE ENFORCEMENT/PERMIT REPORT:

- 1) Mr. Hartman submitted and reviewed Township permits issued in April 2015 and discussed code violations and their status.
- 2) Mr. Hartman was instructed to attend the event (World of Outlaws) at Lincoln Speedway on May 13, 2015 from 6:00 p.m. to 8:00 p.m. to prevent any parking issues.
- 3) Updates to the Emergency Operations Plan will be forthcoming.
- 4) Citations will be issued to those that have not mowed their grass.

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ENGINEER'S REPORT:

- 1) **WWTP Monthly Operations Report** – April 2015.
- 2) **Pending Plans Report** – May 2015.
- 3) **Destiny Estates – Preliminary Subdivision Plan – Must act by 5/25/15** – Supervisor Danner made a motion to deny the Destiny Estates Preliminary Subdivision plan based on a list of comments received from KPI dated June 1, 2010, which includes 75 comments that have not been addressed, seconded by Supervisor Black. Motion carried.
- 4) **Weight Limit Studies** – KPI recommended that the Board authorize the Solicitor to advertise the Ordinance. The Board discussed at least two residents that bring their trucks home on Race Track Road and Bair Road, also discussed was traffic from Lincoln Speedway. PennDOT regulations will be reviewed to determine what is considered local traffic. Supervisor Danner made a motion to send letters to Lincoln Speedway and the known residents that bring their trucks home so this issue can be discussed with them, seconded by Supervisor Socks. Motion carried. Supervisor Danner made a motion to instruct Tim Shultis to contact PennDOT to get clarification on the restrictions, seconded by Supervisor Cockley. Motion carried.
- 5) **Sewer Maintenance Contract** – Supervisor Foltz made a motion to approve Work Order #2 – Tri State Grouting in the amount of \$10,415.00, seconded by Supervisor Danner. Motion carried. Supervisor Danner made a motion to proceed with Work Order #3, seconded by Supervisor Socks. Motion carried.

SOLICITOR'S REPORT:

- 1) **Cambrian Hills, LLP Permit Extension Request** – Supervisor Cockley made a motion to approve an extension of Cambrian Hills, LLP Preliminary Plan to June 13, 2018 and the Final Plan to April 17, 2019 pursuant to the Pennsylvania Development Permit Extension Act, 53P.S. §§11703.1 *et seq.*, seconded by Supervisor Danner. Motion carried.

Supervisor Danner will send notes that are on the Cambrian Hills plan to Tim Shultis regarding dedication of streets. Supervisor Black stated the applicant was told by the Planning Commission that the township may not accept the streets.

CITIZENS COMMENTS:

- 1) Bea Haskins – 58 Blue Heron Drive, Hanover questioned the status of the letter received from McSherrystown Borough regarding a regional police force. Supervisor Danner stated at our last meeting we acknowledged the letter. Mr. Danner also contacted them and found out there is very little interest and it will most likely be a dead issue. Ms.

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Haskins stated Ordinance #20 established a regional police force and would like to know if the Board was going to repeal it. Tim Shultis stated it has not been repealed. There are some potential outstanding issues such as pension. Supervisor Cockley will read the Ordinance to see what it says.

- 2) Mr. Danner read a statement regarding a previous possibility of holding a shredding event and reimbursement of the Tax Collector continuing education. Mr. Danner also read a statement from the Tax Collector regarding her position.
- 3) Emanuel Apostolakis – 801D Green Springs Road, Hanover stated he did not like all of the propaganda that was sent out.

The Board went into Executive Session at 7:25 p.m. to discuss personnel matters involving applications for the road crew position.

The Board came out of Executive Session at 8:46 p.m.

Supervisor Socks moved to adjourn at 8:46 p.m., seconded by Supervisor Cockley.

The next regularly scheduled meeting of the Berwick Township Board of Supervisors will be held on June 8, 2015, 6:00 p.m. at 85 Municipal Road, Hanover, PA 17331.

Respectfully submitted,

Jean A. Hawbaker, Secretary
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**