

**BERWICK TOWNSHIP
BOARD OF SUPERVISORS
ANNUAL REORGANIZATIONAL MEETING
JANUARY 4, 2016**

CALL TO ORDER & PLEDGE TO THE FLAG – The January 4, 2016 Berwick Township Board of Supervisors Annual Reorganizational Meeting was held in the Municipal Building, 85 Municipal Road, Hanover. The meeting was called to order at 6:00 p.m. Present were Supervisors Bob Foltz, Earle Black, Barry Cockley, Pete Socks, Tom Danner and Township Secretary, Jean Hawbaker.

CITIZENS COMMENTS – None.

TEMPORARY CHAIRMAN – Supervisor Foltz nominated Supervisor Cockley as temporary Chairman, seconded by Supervisor Danner. Motion carried.

CHAIRMAN NOMINATION – Supervisor Foltz nominated Supervisor Socks as Chairman, seconded by Supervisor Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

VICE-CHAIRMAN NOMINATION – Supervisor Danner nominated Supervisor Cockley as Vice-Chairman, seconded by Supervisor Foltz. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

2016 APPOINTMENTS:

SECRETARY/TREASURER	Jean A. Hawbaker
RIGHT-TO-KNOW OFFICER	Peter Socks
OFFICE MANAGER	Peter Socks
TREASURER'S BOND	1,500,000.000
CODE ENFORCEMENT/ZONING OFFICER	Michael Hartman
ENGINEER	KPI, Technology, Inc.
SEWAGE ENFORCEMENT OFFICER/ALTERNATE	Gil Picarelli/Alt. Dominic Picarelli
SOLICITOR	Timothy J. Shultis
ROADMASTER	Robert A. Foltz, Jr.
DEPOSITORY	People's Bank/M&T Bank
TAX COLLECTOR (HEAD TAX)	Lori Foltz
EMERGENCY MANAGEMENT AGENT	Michael Hartman
VACANCY BOARD CHAIRMAN	Diane Starr
INSPECTION AGENCY	Middle Department Inspection Agency (MDIA)
ACCOUNTING/AUDITING FIRM	Smith, Elliott, Kearns & Co.
YORK ADAMS TAX BUREAU REPRESENTATIVE	Barry Cockley
PENSION PLAN CHIEF ADMINISTRATIVE OFFICER	Barry Cockley
YORK ADAMS TAX BUREAU COLLECTION AGENCY	Wage Tax Collector
FIRE/AREMS/RESCUE SERVICES	United Hook & Ladder Co. #33

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Supervisor Socks moved to approve the 2016 Appointments, seconded by Supervisor Foltz making note that Diane Starr is not interested in serving on the Vacancy Board. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner - yes. Supervisor Foltz abstained due to being related to Lori Foltz. Motion carried.**

➤ **TAX MILLAGE RATE (RESOLUTION #16-02) - Real Estate – (.30 mills/Fire - .25 mills)**

Supervisor Foltz moved to adopt Resolution #16-02 – Tax Millage Rate, seconded by Supervisor Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

➤ **OFFICE HOURS FOR THE PUBLIC - 9:00 a.m. to 4:00 p.m.**

Supervisor Socks approved the Office Hours for the Public, seconded by Supervisor Foltz. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

➤ **2016 MILEAGE RATE - \$0.54 per mile**

Supervisor Foltz moved to approve the Mileage Rate, seconded by Supervisor Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

➤ **2016 FEES FOR SOLICITOR, ENGINEER, SEO**

Supervisor Foltz moved to approve the fee schedules for the Solicitor, Engineer and SEO (Resolution #16-04), seconded by Supervisor Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

➤ **VOTING DELEGATE TO STATE CONVENTION – Open.**

➤ **EMERGENCY OPERATIONS PLAN (RESOLUTION #16-03)**

The Board tabled the Emergency Operations Plan to allow time to review it.

The Zoning Hearing Board currently has a vacancy and will be discussed at the next meeting.

Supervisor Foltz made a motion to appoint Supervisor Danner to the Planning Commission, seconded by Supervisor Cockley. The Board will discuss at their next meeting whether more than one Supervisor could be appointed to the Planning Commission since Supervisor Black would like to continue to serve. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion Carried.**

2016 SCHEDULE OF MEETING DATES HELD AT 85 MUNICIPAL ROAD, HANOVER:

SUPERVISORS – 2nd MONDAY OF MONTH AT 6:00 P.M.

**JANUARY 11
FEBRUARY 8
MARCH 14
APRIL 11
MAY 9
JUNE 13**

**JULY 11
AUGUST 8
SEPTEMBER 12
OCTOBER 10
NOVEMBER 14
DECEMBER 12**

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PLANNING COMMISSION – 1st WEDNESDAY OF MONTH AT 6:00 P.M.

JANUARY 6
FEBRUARY 3
MARCH 2
APRIL 6
MAY 4
JUNE 1

JULY 6
AUGUST 3
SEPTEMBER 7
OCTOBER 5
NOVEMBER 2
DECEMBER 7

ZONING HEARING BOARD – 3rd THURSDAY OF MONTH AT 9:00 A.M.
(AS NEEDED)

Supervisor Foltz moved to approve the Supervisor's, Planning Commission and Zoning Hearing Board meeting dates, seconded by Supervisor Cockley. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

2016 HOLIDAYS OBSERVED

NEW YEAR'S DAY – January 1
GOOD FRIDAY – March 25
PRIMARY ELECTION DAY – April 26
MEMORIAL DAY – May 30
INDEPENDENCE DAY – July 4
LABOR DAY – September 5
GENERAL ELECTION DAY – November 8
VETERANS DAY – November 11
THANKSGIVING DAY – November 24
CHRISTMAS DAY – December 26

Supervisor Socks moved to approve the Holidays, seconded by Supervisor Danner. Supervisor Foltz abstained due to being an employee. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**

OLD BUSINESS: None.

NEW BUSINESS:

- 1) Adams County Rescue Mission Recycling Program Budget Item Request
- 2) Electronics Recycling Event Update

Supervisor Socks stated that the Rescue Mission would like to restart their electronics recycling. They are trying to raise \$24,000. Adams County agreed to \$12,000, and the 34 municipalities need to come up with the other half. We donated \$250 in our budget. Mr. Socks stated they get money out of this program

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from the recycling, so I am at a loss, as to why we have to fund a program that gets money. Supervisor Danner agreed and stated the County should find other alternatives, and not put the burden on townships. The Secretary was instructed to find out from the County what the computer/TV recycling program includes, and if they will accept tube TV's and LCD TV's.

Supervisor Socks stated that Affordable Computer's has informed us that their primary source for disposal of tube TV's and monitors, which is Penn Township, is no longer taking them. Affordable Computer's second source charges \$0.40 per pound to take these items. Due to the incurred expense, we will be limiting drop offs of tube TV's and monitors to township residents only, and will request to see their ID. Mr. Socks stated do we increase our donation to the Mission for this recycling request, or pay \$0.40 per pound for the January 9th event? Supervisor Black stated we should wait until after the event is over to see how it goes. The Secretary was instructed to put a second flyer on the office door and recycling trailer, stating tube TV's and monitors will only be accepted from township residents, and will be asked for ID if they drop off these items. Supervisor Cockley made a motion to pay \$0.40 per pound for CRT TV's and monitors, limited to township residents only, seconded by Supervisor Socks. Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.

- 3) Energy Distribution Company Quotes for Rates and Terms – The Board agreed that the contracts should be reviewed to make sure they are not giving introductory rates, and that gross tax receipts are included in the KHW rate. Mr. Danner will review this information, and it will be discussed at the next meeting.
- 4) Pension Plan Disclosure Statement (Act 44) – Supervisor Socks made a motion to adopt the Pension Plan Disclosure Statement, seconded by Supervisor Cockley. Supervisor Foltz abstained due to being an employee. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes. Motion carried.**
- 5) Planning Commission Year-End Report – Supervisor Socks made a motion to accept, seconded by Supervisor Danner. **Roll Call: Black – yes, Cockley – yes, Socks – yes, Danner – yes, Foltz – yes. Motion carried.**

PUBLIC COMMENT – None.

QUESTIONS FROM THE PRESS – None.

ADJOURNMENT – Supervisor Socks moved to adjourn at 6:33 p.m., seconded by Supervisor Cockley. Motion carried.

Respectfully submitted,

Jean A. Hawbaker, Secretary
**BERWICK TOWNSHIP
BOARD OF SUPERVISORS**